



19 October 2020

Dear Applicant

The Clutha Valley Primary School Board of Trustees thanks you for your interest in the fixed term Scale A positions at Clutha Valley Primary School for 2020. Class levels have not yet been determined.

Please find enclosed the following information:

- School Profile
- Job description and person specification
- An application form

Terms and conditions will be the same as the Primary Teachers Collective Employment Agreement. The Clutha Valley Primary School is an Equal Employment Opportunities Employer.

Appointment Timeline (subject to minor changes):

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| 20 October | - Position advertised on Gazette Online. |
| 4 November | - Applications close. |
| 5 November | - Shortlist made. |
| 6/7 November | - Proposed date for Interviews. |
| | - Successful applicant notified as soon as possible. |
| | - Unsuccessful applicants notified on acceptance of position by successful applicant. |

Should you have any further questions or would like to visit the school please feel free to ring me on (03) 4159105.

I look forward to receiving your application.

Yours sincerely

Val Ward
Principal



'A Journey of Growth – To Be the Best We Can'

School Profile

Clutha Valley Primary School is a Decile 7, Year 0-8 full primary school. The school is situated 26km north west of Balclutha in a rural area called Greenfield which is 2 kilometres from Clydevale, within close proximity to Central Otago. There are presently 131 students on the roll. We have six full time teaching staff who work professionally and cooperatively as a team. We also have six teacher aides and over many years provision has been made to ensure the Reading Recovery programme is available. Other ancillary staff comprise of a part-time secretary, cleaner and caretaker.

This year we have been involved in the Accelerating Learning in Mathematics Project to provide extra support in Mathematics for identified students. We are also part of the South Otago Big River Cluster Kāhui Ako, a cluster of schools who work closely together to provide professional development and support.

Buildings:

The successful applicant will be teaching in a modern and innovative six classroom school. The school has modern furniture and up-to-date technology. We are presently in the planning process for a rebuild of our school.

Grounds:

Our children are privileged to have a large playground to allow them to participate in a range of physical education activities. The vast grass area consists of two large fields and an adventure playground. The tennis/netball courts and large front court give ample play area. The large covered swimming pool is a major asset not only to the school but also to the entire community. The local Lions Club financially supports the pool. Teacher accommodation may be available to the successful applicant.

Community:

Clutha Valley is a farming district consisting mainly of sheep, beef and dairying. Support services include two garages; two vet shops, bus contractor, transport operator, a large milk powder plant and a tavern. There is a golf club, bowling club and rugby club; all with their own facilities. The netball club is also very strong in the area. In addition there is a Fire Brigade, a large community hall and a Community Church. A Early Childhood Centre, located within the school grounds, operates two mornings a week. 'Mainly Music' for pre-schoolers takes place on a Wednesday morning in the new Community Church.

Our Children and Their Families:

The majority of children are from a farming background and travel to school by bus. Our children represent a mix of many cultures. They are happy and willing to learn and have a reputation of being well mannered and well behaved. Parents at Clutha Valley are totally committed to the education of their children and are very involved in all activities that invite parent participation. Parents have high expectations of their children's achievements with many children participating in extra curricula activities.

Board of Trustees/Parent Teacher Association:

The BOT is committed to providing the best education possible for the children. They support and encourage professional development opportunities for the staff. A goal of the Board of Trustees is to keep the community well informed. The PTA is an active group who work tirelessly to provide extra resources for the school.



Job Description
Scale A Fixed Term Teacher for 2020

- Terms of Employment:** Primary Teachers Collective Agreement - 1 July 2019 - 30 June 2022
- Responsible To:** Board of Trustees
- Responsible For:** Year levels to be determined.
Working with the Principal, staff, Board of Trustees, parents and community in the spirit of the School Charter to provide the most effective possible educational environment for the benefit of the students.

Mission Statement:

'A Journey of Growth – To Be the Best We Can.'

You will be required to adhere to the Code of Professional Responsibility which sets out the high standards for ethical behaviour that are expected of every teacher.

As well you will be expected to demonstrate the '*Standards for the Teaching Profession*' as follows:

1. **Te Tiriti o Waitangi Partnership** - Demonstrate commitment to tangata whenuatanga and Te Tiriti o Waitangi partnership in Aotearoa New Zealand.
2. **Professional Learning** - Use inquiry, collaborative problem-solving and professional learning to improve professional capability to impact on the learning and achievement of all learners.
3. **Professional Relationships** - Establish and maintain professional relationships and behaviours focused on the learning and wellbeing of each learner.
4. **Learning-focused Culture** - Develop a culture that is focused on learning, and is characterised by respect, inclusion, empathy, collaboration and safety.
5. **Design for Learning** - Design learning based on curriculum and pedagogical knowledge, assessment information and an understanding of each learner's strengths, interests, needs, identities, languages and cultures.
6. **Teaching** - Teach and respond to learners in a knowledgeable and adaptive way to progress their learning at an appropriate depth and pace.



Person Specification

The teacher will

- Be innovative, enthusiastic and be prepared to work and share in a collaborative teaching environment.
- Have a sound knowledge and application of modern 21st Century educational theory, the New Zealand Curriculum, current teaching and assessment practices.
- Have the ability to create and maintain an engaging environment which challenges and caters for the diverse needs of our learners.
- Plan programmes and implement learning and assessment procedures which motivate students to take responsibility for their own learning.
- Have strengths in literacy, mathematics and e-learning. Strengths in Science and the Arts desirable.
- Be able to utilise digital technologies to support learning, taking into consideration the needs of our future-focused learners.
- Have a working understanding of the inquiry learning process and current thinking skills.
- Have a working knowledge of the 'Teaching as Inquiry' process.
- Show a commitment to the principles of the Treaty of Waitangi.
- Utilise sound behaviour management strategies.
- Have good communication skills which ensure positive relationships are maintained with students and family/whanau.
- Show a commitment to grow professionally as a reflective practitioner.
- Be able to contribute to wider school activities and have the ability to foster positive community involvement in our school.