

**CLUTHA VALLEY PRIMARY SCHOOL PARENT TEACHER ASSOCIATION MEETING
MINUTES TUESDAY 29 AUGUST 2017, 7.30 PM**

Welcome: Renee welcomed everyone.

Present: Renée Judson (President), Elise van Kessel (Treasurer), Camille McAtamney (Secretary), Rachel O'Connell, Deb Kinder, Val Ward (Principal), Laura Hunter, Shannon Ohuka, Trudi McHaffie, Heidi McHaffie, Shelley Milne, Vanessa van de Ven

Apologies: Geli Landerer (BOT rep), Jo Jack, Annabel Crawford, Jody Louw (staff rep), Anne Relling and Kate Easterbrook.

It was moved that the apologies be accepted.

Moved Deb Kinder/ Seconded Laura Hunter

CARRIED

Minutes from the previous meeting:

It was moved that the minutes circulated from the meeting dated Tuesday 4 July 2017 are a true and accurate record with amendments made to names in Present and Apologies.

Moved Deb Kinder/Seconded Elise van Kessel

CARRIED

Matters arising from the minutes:

Social – a Social Sub-Committee was discussed but it was decided at this stage to get everyone to think about ideas and activities to involve all our school community. Thoughts at next meeting.

Meeting Schedule & Constitution – Renee has spoken to Irene Mosley re the format of our Constitution. She is looking into this further.

The committee can adjust the meeting schedule when they need to.

Survey – Heidi, Laura and Camille will finalise Survey.

A hard copy will be sent out to all families as well as an email offering the option of completing it online. Rachel to help with Survey Monkey.

To be included in the summary – explain about what the PTA do re Carepacks.

Include a question regarding Carepacks.

Sending out by the 8 September, to be returned by the 22 September.

Fundraising – Easyway Fundraiser

Free Family Fun Day/Pool Party – Sunday 4 February 2018 – 11am-3.00 pm

Waterslide, games etc with prizes to be won – Deb to finalise posters.

The Easyway Fundraiser flyer will be sent out with the Survey.

WishList – Craig Smith (Wonky Donkey) – School Visit Friday 22 September

It was moved that the PTA will fund the costs towards the Wonky Donkey Visit on Friday 22 September 2017.

Moved Laura Hunter/Seconded Camille McAtamney

CARRIED

Correspondence

- **Correspondence in:**
 - Sports Tops – will be ready by the end of September
 - Email - Thank you from Jody Louw re Carepack
 - Various emails/correspondence
- **Correspondence out:**
 - Stallholder Enquiries for H&G
 - Letters to the families whose homes are in the H&G
 - Various emails in and out between Laura, Renee and Fi for advertising H&G
 - Email to Val from Renee seeking permission for Subcommittee meeting at pub last Friday night
 - Phone Calls re House and Garden Tour
 - Various emails/correspondence

It was moved that the correspondence be accepted.

Moved Camille McAtamney/Seconded Laura Hunter CARRIED

REPORTS:

Treasurer's Report: Elise presented her report. (See Attached)

Total balance	\$87,720.54 (Cheque, Savings, Paypal & Debit Card Accounts)
Savings acc	\$81,923.95
Cheque acc	\$5,746.58

It was moved that the treasurer's report be accepted.

Moved Elise van Kessel/Shelley Milne CARRIED

House & Garden Tour 2017

5 Houses/Gardens have been confirmed.

The Sub-Committee will meet before next PTA meeting.

There was discussion regarding whether this event would still go ahead as dates were tight.

It was moved that the PTA House & Garden Tour 2017 will be held, but the date is to be changed from the 12 November to the 26 November 2017.

Moved Rachel O'Connell/Seconded Elise van Kessel CARRIED

Stallholder Fees were discussed and it was decided to charge \$20.00 per stall and a donated raffle prize.

Sheep Manure and Sponsorship – Renee to organise.

Next meeting Wednesday 1 November 2017 – 7.30 pm

Social Events

Survey

Fundraising-Easyway

House & Garden

Meeting closed 9.45 pm

Renee Judson President_____

Camille McAtamney Secretary_____