

## **CLUTHA VALLEY PRIMARY SCHOOL PARENT TEACHER ASSOCIATION MEETING MINUTES WEDNESDAY 15 November 2017, 7.38 PM**

**Welcome:** Renee welcomed everyone.

**Present:** Renée Judson (President), Camille McAtamney (Secretary), Elise van Kessel (Treasurer), Laura Hunter, Rachel O'Connell, Val Ward (Principal), Jody Louw (Staff rep), Geli Landerer (BOT rep), Annabel Crawford, Vanessa van de Ven, Trudi McHaffie, Deb Kinder, Shelley Milne and Anne Relling.

**Apologies:** Heidi McHaffie

It was moved that the apologies be accepted.

Moved Deb Kinder/Seconded Shelley Milne

CARRIED

### **Minutes from the previous meeting:**

It was moved that the minutes circulated from the meeting dated Wednesday 20<sup>th</sup> September 2017 are a true and accurate record.

Moved Camille McAtamney/Seconded Jody Louw

CARRIED

### **Matters arising from the minutes:**

#### **Correspondence**

- **Correspondence in:**
  - Cyclone and Parents – 8 ordered for bulk order
  - Roy Netzer – Solar Heating
  - Letter from CVPS Students Re Trail Bike Ride
  - Fundraiser – First Aid Brochure 2017
  - Fundraiser – School Fun Run
  - Messages from prospective stallholders re House and Garden Tour
  - Phone calls re House and Garden Tour
  
- **Correspondence out:**
  - Phone calls & Emails re House and Garden tour
  - *Letter from Students – Trail Bike Ride (new)*

It was moved that the correspondence be accepted.

Moved Camille McAtamney/Seconded Laura Hunter

CARRIED

### **REPORTS:**

**Treasurer's Report:** Elise presented her Report (See Attached)

Savings acc           \$82,433.95  
Cheque acc           \$4533.77  
Debit Card acc       \$71.00

Flags need to be replaced – Anne to organise this.  
Sports Tops have been purchased.  
X4 Trestle tables have been purchased.  
X2 Urns have been purchased.  
Renee will need to be reimbursed for Vistaprint (advertising re House & Garden).

It was moved that the treasurer's report be accepted.

Moved Elise van Kessel/Seconded Shelley Milne CARRIED

**Staff Report** – as attached from Jody (as attached)

**BOT Report** – Geli presented her Report (as attached)

### **House & Garden Tour 2017**

Renee updated everyone on all the organisation.

### **General**

Merchant Number – discussed that it was mainly used during the selling of the cookbooks.

It was moved that we will cease operating and using the merchant number.

Moved Shelley Milne/Seconded Trudi McHaffie  
CARRIED

### **Survey**

Rachel presented results – 20 Surveys returned.

Sub-committee to look into this further – Laura, Camille and Heidi.

### **Trailbike Ride**

Letter was read from 3 Year 7 boys regarding a Trailbike Ride in Clutha Valley.

It was suggested that Vanessa talk to the boys regarding logistics as she's had quite a bit of experience with Trailbike Rides.

Questions regarding dates and scale of ride were discussed.

Renee will email the boys regarding our discussion.

### **Shadesail**

A grant was applied for and some expenses have been covered.

Poles are in. Total Cost \$3000.

It was moved that the CVPS PTA contribute to the remainder of the account.

Moved Laura Hunter/Seconded Shelley Milne  
CARRIED

### **Pool Meeting**

Val is organising a community meeting and will inform the PTA when this is happening.

### **Headsets for Production**

There was discussion about buying headsets, possibly 10 for future school productions.

Someone would need to investigate costs etc.

Project Sound System.

Laura to contact Strawberry Sound.

### **End of Year Function**

Combined with BOT and Staff – Bowling and catered Meal – Saturday 2<sup>nd</sup> December.

### **Next meeting February 2018 – TBC**

Meeting closed 9.05 pm

Renee Judson President\_\_\_\_\_

Camille McAtamney Secretary\_\_\_\_\_