

CLUTHA VALLEY SCHOOL

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

School Directory

| | |
|-------------------------------|--|
| Ministry Number: | 3724 |
| Principal: | Val Ward |
| School Address: | 2155 Clutha Valley Rd, Clydevale |
| School Postal Address: | RD 4, Clydevale 9274 |
| School Phone: | 03 415 9105 |
| School Email: | office@cluthavalley.co.nz |

Members of the Board of Trustees

| Name | Position | How Position Gained | Term Expired/ Expires |
|----------------|--|----------------------|--------------------------|
| Shane Bocock | Chair Person/Property | Re-elected June 2019 | May 2022 |
| Val Ward | Principal | ex Officio | |
| Maurice Judson | Parent Rep/Treasurer | Re-elected June 2019 | May 2022 |
| Geli Landerer | Parent Rep/ Community Liasion Officer | Re-elected June 2019 | May 2022 |
| Laura Hunter | Parent Rep/ Finance Sub Committee | Elected June 2019 | May 2022 |
| Deb Kinder | Parent Rep/ Strategic Planning | Re-elected June 2019 | May 2022 |
| Ross Begg | Parent Rep/ Finance Sub Committee | Selected August 2020 | May 2022 |
| Chris Stirling | Parent Rep/ Property | Co-opted August 2020 | May 2022 |
| Reegan Tourell | Staff Rep | Elected June 2019 | May 2022 |

| | |
|---------------------------------------|--------------------------------|
| Accountant / Service Provider: | Shand Thomson Ltd Balclutha |
|---------------------------------------|--------------------------------|

CLUTHA VALLEY SCHOOL

Annual Report - For the year ended 31 December 2020

Index

| Page | Statement |
|------|-----------|
|------|-----------|

| | |
|-----------------------------|--|
| Financial Statements | |
|-----------------------------|--|

| | |
|-------------------------|--|
| 1 | Statement of Responsibility |
| 2 | Statement of Comprehensive Revenue and Expense |
| 3 | Statement of Changes in Net Assets/Equity |
| 4 | Statement of Financial Position |
| 5 | Statement of Cash Flows |
| 6 - 9 | Statement of Accounting Policies |
| 10 - 18 | Notes to the Financial Statements |

| | |
|--------------------------|--|
| Other Information | |
|--------------------------|--|

| | |
|-------------------------|------------------------------|
| 19 - 23 | Analysis of Variance |
| 24 | Kiwisport |
| | Independent Auditor's Report |

Clutha Valley School

Statement of Responsibility

For the year ended 31 December 2020

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2020 fairly reflects the financial position and operations of the school.

The School's 2020 financial statements are authorised for issue by the Board.

Shane Baeck

Full Name of Board Chairperson

S Baeck

Signature of Board Chairperson

30/07/2021

Date:

Valene Ward

Full Name of Principal

V. Ward

Signature of Principal

30/07/2021

Date:

Clutha Valley School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2020

| | | 2020 | 2020 | 2019 |
|---|-------|-----------------------|------------------------|------------------------|
| | Notes | Actual | Budget | Actual |
| | | \$ | (Unaudited) | \$ |
| Revenue | | | | |
| Government Grants | 2 | 1,309,132 | 1,042,714 | 1,068,930 |
| Locally Raised Funds | 3 | 293,560 | 70,250 | 98,018 |
| Interest income | | 2,644 | 1,000 | 3,381 |
| Gain on Sale of Property, Plant and Equipment | 11 | 110,280 | - | - |
| Other Revenue | | 322 | - | 152 |
| | | <u>1,715,938</u> | <u>1,113,964</u> | <u>1,170,481</u> |
| Expenses | | | | |
| Locally Raised Funds | 3 | 40,992 | 25,650 | 28,677 |
| Learning Resources | 4 | 911,605 | 820,073 | 871,000 |
| Administration | 5 | 83,950 | 100,902 | 97,030 |
| Property | 6 | 233,749 | 212,714 | 215,128 |
| Depreciation | 7 | 35,737 | 42,000 | 39,954 |
| Impairment of Property, Plant and Equipment | 11 | 2,828 | - | 1,876 |
| Loss on Uncollectable Accounts Receivable | | 347 | - | 2,117 |
| | | <u>1,309,208</u> | <u>1,201,339</u> | <u>1,255,782</u> |
| Net Surplus / (Deficit) for the year | | 406,730 | (87,375) | (85,301) |
| Other Comprehensive Revenue and Expense | | - | - | - |
| Total Comprehensive Revenue and Expense for the Year | | <u><u>406,730</u></u> | <u><u>(87,375)</u></u> | <u><u>(85,301)</u></u> |

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Clutha Valley School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2020

| | Notes | Actual 2020 \$ | Budget (Unaudited) 2020 \$ | Actual 2019 \$ |
|--|-------|----------------------|-------------------------------------|----------------------|
| Balance at 1 January | | <u>294,355</u> | <u>294,355</u> | <u>377,842</u> |
| Total comprehensive revenue and expense for the year | | 406,730 | (87,375) | (85,301) |
| Capital Contributions from the Ministry of Education | | | | |
| Contribution - Furniture and Equipment Grant | | - | - | 1,814 |
| Distribution to Ministry of Education - Sale of School House | | (143,184) | - | - |
| Equity at 31 December | 23 | <u>557,901</u> | <u>206,980</u> | <u>294,355</u> |
| Retained Earnings | | 557,901 | 206,980 | 294,355 |
| Equity at 31 December | | <u>557,901</u> | <u>206,980</u> | <u>294,355</u> |

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Clutha Valley School

Statement of Financial Position

As at 31 December 2020

| | | 2020 | 2020 | 2019 |
|---|-------|----------------|-----------------------------|----------------|
| | Notes | Actual \$ | Budget (Unaudited) \$ | Actual \$ |
| Current Assets | | | | |
| Cash and Cash Equivalents | 8 | 245,343 | 119,718 | 138,096 |
| Accounts Receivable | 9 | 60,359 | 43,860 | 43,860 |
| Prepayments | | 7,121 | 10,243 | 10,243 |
| Investments | 10 | 100,280 | 67,765 | 97,765 |
| Funds held for Capital Works Projects | 16 | 7,947 | - | - |
| | | <u>421,050</u> | <u>241,586</u> | <u>289,964</u> |
| Current Liabilities | | | | |
| GST Payable | | 185 | 13,162 | 13,168 |
| Accounts Payable | 12 | 101,023 | 73,791 | 73,791 |
| Revenue Received in Advance | 13 | - | 126,732 | 126,732 |
| Provision for Cyclical Maintenance | 14 | 9,166 | 7,560 | 7,560 |
| Finance Lease Liability - Current Portion | 15 | 12,760 | 13,399 | 13,399 |
| Funds held for Capital Works Projects | 16 | - | 12,047 | 12,047 |
| Funds held on behalf of SO Principals Cluster | 17 | 125,323 | 6,489 | 6,489 |
| | | <u>248,457</u> | <u>253,180</u> | <u>253,186</u> |
| Working Capital Surplus/(Deficit) | | 172,593 | (11,594) | 36,778 |
| Non-current Assets | | | | |
| Property, Plant and Equipment | 11 | 394,887 | 254,199 | 293,201 |
| | | <u>394,887</u> | <u>254,199</u> | <u>293,201</u> |
| Non-current Liabilities | | | | |
| Provision for Cyclical Maintenance | 14 | 1,080 | 19,414 | 19,414 |
| Finance Lease Liability | 15 | 8,499 | 16,211 | 16,210 |
| | | <u>9,579</u> | <u>35,625</u> | <u>35,624</u> |
| Net Assets | | <u>557,901</u> | <u>206,980</u> | <u>294,355</u> |
| Equity | 23 | <u>557,901</u> | <u>206,980</u> | <u>294,355</u> |

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Clutha Valley School

Statement of Cash Flows

For the year ended 31 December 2020

| | | 2020 | 2020 | 2019 |
|--|----------|----------------|-----------------|----------------|
| | Note | Actual | Budget | Actual |
| | | \$ | (Unaudited) | \$ |
| | | \$ | \$ | \$ |
| Cash flows from Operating Activities | | | | |
| Government Grants | | 417,874 | 316,122 | 310,534 |
| Locally Raised Funds | | 166,544 | 70,250 | 225,981 |
| Goods and Services Tax (net) | | (12,983) | - | 6,041 |
| Funds Administered on Behalf of Third Parties | | 118,834 | - | (526) |
| Payments to Employees | | (206,867) | (226,180) | (235,528) |
| Payments to Suppliers | | (175,088) | (204,753) | (205,421) |
| Interest Received | | 2,947 | 1,000 | 4,238 |
| Net cash from/(to) Operating Activities | | 311,261 | (43,561) | 105,319 |
| Cash flows from Investing Activities | | | | |
| Proceeds from Sale of Property Plant & Equipment (and Intangibles) | | 2,825 | - | - |
| Purchase of Property Plant & Equipment (and Intangibles) | | (180,037) | (3,003) | (8,222) |
| Purchase of Investments | | (2,515) | 30,000 | (3,948) |
| Net cash from/(to) Investing Activities | | (179,727) | 26,997 | (12,170) |
| Cash flows from Financing Activities | | | | |
| Furniture and Equipment Grant | | - | (1,814) | 1,814 |
| Finance Lease Payments | | (4,293) | - | (14,370) |
| Funds Held for Capital Works Projects | | (19,994) | - | 12,047 |
| Net cash from/(to) Financing Activities | | (24,287) | (1,814) | (509) |
| Net increase/(decrease) in cash and cash equivalents | | 107,247 | (18,378) | 92,640 |
| Cash and cash equivalents at the beginning of the year | 8 | 138,096 | 138,096 | 45,456 |
| Cash and cash equivalents at the end of the year | 8 | 245,343 | 119,718 | 138,096 |

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

Clutha Valley School

Notes to the Financial Statements

For the year ended 31 December 2020

1. Statement of Accounting Policies

a) Reporting Entity

Clutha Valley School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2020 to 31 December 2020 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Grants for the use of land and buildings are also not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Proprietor. Use of land and building grants are recorded as income in the period the school uses the land and building.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

i) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

j) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

| | |
|---|-------------------------|
| Building improvements to Crown Owned Assets | 6-40 years |
| Furniture and equipment | 5-10 years |
| Information and communication technology | 5-10 years |
| Leased assets held under a Finance Lease | 3-5 years |
| Library resources | 12.5% Diminishing value |

k) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

l) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

m) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

n) Revenue Received in Advance

Revenue received in advance relates to grants received where there are unfulfilled obligations for the School to meet. The grants are recorded as revenue as the obligations of the grants are fulfilled.

The School holds sufficient funds to enable the refund grants received, should the School be unable to fulfill the obligations of the grants.

o) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

p) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. The cluster of schools operate activities outside of the School's control. These amounts are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

q) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

r) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, and finance lease liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

s) Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but are not limited to operating leases and finance leases.

t) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

u) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

v) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

| | 2020 | 2020 | 2019 |
|----------------------------------|------------------|-----------------------|------------------|
| | Actual | Budget (Unaudited) | Actual |
| | \$ | \$ | \$ |
| Operational Grants | 327,477 | 244,047 | 246,325 |
| Teachers' Salaries Grants | 736,364 | 616,103 | 650,832 |
| Use of Land and Buildings Grants | 150,154 | 107,564 | 107,564 |
| Other MoE Grants | 91,461 | 75,000 | 64,209 |
| Other Government Grants | 3,676 | - | - |
| | <u>1,309,132</u> | <u>1,042,714</u> | <u>1,068,930</u> |

The school has opted in to the donations scheme for this year. Total amount received was \$16,800.

Other MOE Grants total includes additional COVID-19 funding totalling \$11,694 for the year ended 31 December 2020.

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

| | 2020 | 2020 | 2019 |
|---|----------------|-----------------------|---------------|
| | Actual | Budget (Unaudited) | Actual |
| | \$ | \$ | \$ |
| Revenue | | | |
| Donations | 84,658 | 24,600 | 21,418 |
| Bequests & Grants | 142,192 | - | 8,911 |
| Activities | 18,296 | 14,300 | 20,012 |
| Trading | (83) | 100 | 2,088 |
| Fundraising | 20,050 | 14,000 | 18,459 |
| Other Revenue | 28,447 | 17,250 | 27,130 |
| | <u>293,560</u> | <u>70,250</u> | <u>98,018</u> |
| Expenses | | | |
| Activities | 28,975 | 17,400 | 19,324 |
| Trading | 1,465 | 150 | 1,461 |
| Fundraising (Costs of Raising Funds) | 4,296 | - | 820 |
| Other Locally Raised Funds Expenditure | 6,256 | 8,100 | 7,072 |
| | <u>40,992</u> | <u>25,650</u> | <u>28,677</u> |
| <i>Surplus/ (Deficit) for the year Locally raised funds</i> | <u>252,568</u> | <u>44,600</u> | <u>69,341</u> |

4. Learning Resources

| | 2020 | 2020 | 2019 |
|--|----------------|-----------------------|----------------|
| | Actual | Budget (Unaudited) | Actual |
| | \$ | \$ | \$ |
| Curricular | 18,631 | 21,400 | 10,313 |
| Equipment Repairs | - | 500 | 362 |
| Information and Communication Technology | - | - | - |
| Library Resources | 110 | 450 | 242 |
| Employee Benefits - Salaries | 888,327 | 787,523 | 848,030 |
| Staff Development | 4,537 | 10,200 | 7,719 |
| Extra-Curricular Activities | - | - | 4,334 |
| | <u>911,605</u> | <u>820,073</u> | <u>871,000</u> |

5. Administration

| | 2020 Actual \$ | 2020 Budget (Unaudited) \$ | 2019 Actual \$ |
|--|----------------------|-------------------------------------|----------------------|
| Audit Fee | 3,217 | 3,217 | 3,123 |
| Board of Trustees Fees | 4,400 | 4,600 | 4,510 |
| Board of Trustees Expenses | 560 | 1,000 | 2,123 |
| Communication | 2,166 | 2,650 | 2,352 |
| Consumables | 1,039 | 800 | 779 |
| Operating Lease | 7,016 | 23,060 | 8,055 |
| Other | 23,976 | 16,575 | 19,768 |
| Employee Benefits - Salaries | 28,921 | 33,000 | 44,113 |
| Insurance | 6,623 | 7,500 | 5,622 |
| Service Providers, Contractors and Consultancy | 6,032 | 8,500 | 6,585 |
| | 83,950 | 100,902 | 97,030 |

6. Property

| | 2020 Actual \$ | 2020 Budget (Unaudited) \$ | 2019 Actual \$ |
|-------------------------------------|----------------------|-------------------------------------|----------------------|
| Caretaking and Cleaning Consumables | 6,793 | 5,300 | 4,904 |
| Consultancy and Contract Services | 3,075 | - | - |
| Cyclical Maintenance Provision | (16,728) | - | 3,071 |
| Grounds | 10,362 | 10,700 | 13,584 |
| Heat, Light and Water | 34,205 | 42,500 | 39,874 |
| Rates | 1,473 | 1,600 | 1,399 |
| Repairs and Maintenance | 17,310 | 18,550 | 19,616 |
| Use of Land and Buildings | 150,154 | 107,564 | 107,564 |
| Employee Benefits - Salaries | 27,105 | 26,500 | 25,116 |
| | 233,749 | 212,714 | 215,128 |

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Depreciation

| | 2020 Actual \$ | 2020 Budget (Unaudited) \$ | 2019 Actual \$ |
|--|----------------------|-------------------------------------|----------------------|
| Buildings - School | 5,273 | 6,944 | 6,598 |
| Building Improvements - Crown | 6,785 | 7,516 | 7,141 |
| Furniture and Equipment | 4,208 | 4,674 | 4,489 |
| Information and Communication Technology | 3,101 | 4,052 | 3,850 |
| Leased Assets | 13,927 | 15,994 | 15,197 |
| Library Resources | 2,443 | 2,820 | 2,679 |
| | 35,737 | 42,000 | 39,954 |

8. Cash and Cash Equivalents

| | 2020 | 2020 Budget (Unaudited) | 2019 |
|---|---------|-------------------------------|---------|
| | Actual | | Actual |
| | \$ | \$ | \$ |
| Bank Current Account | 33,257 | 33,029 | 51,407 |
| Bank Call Account | 212,086 | 86,689 | 86,689 |
| Cash and cash equivalents for Statement of Cash Flows | 245,343 | 119,718 | 138,096 |

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$245,343 Cash and Cash Equivalents, \$125,323 is held by the School on behalf of the South Otago Principals cluster. See note 17 for details of how the funding received for the cluster has been spent in the year.

9. Accounts Receivable

| | 2020 | 2020 Budget (Unaudited) | 2019 |
|---|--------|-------------------------------|---------|
| | Actual | | Actual |
| | \$ | \$ | \$ |
| Receivables | 2,900 | 4,424 | 4,424 |
| Allowance for uncollectable outstanding receivable balances | (334) | (2,117) | (2,117) |
| Interest Receivable | 265 | 568 | 568 |
| Teacher Salaries Grant Receivable | 57,528 | 40,985 | 40,985 |
| | 60,359 | 43,860 | 43,860 |
| Receivables from Exchange Transactions | 2,831 | 2,875 | 2,875 |
| Receivables from Non-Exchange Transactions | 57,528 | 40,985 | 40,985 |
| | 60,359 | 43,860 | 43,860 |

10. Investments

The School's investment activities are classified as follows:

| | 2020 | 2020 Budget (Unaudited) | 2019 |
|--------------------------|---------|-------------------------------|--------|
| | Actual | | Actual |
| | \$ | \$ | \$ |
| Current Asset | | | |
| Short-term Bank Deposits | 100,280 | 67,765 | 97,765 |

11. Property, Plant and Equipment

| | Opening Balance (NBV) | Additions | Disposals | Impairment | Depreciation | Total (NBV) |
|---|--------------------------|----------------|-----------------|----------------|-----------------|----------------|
| 2020 | \$ | \$ | \$ | \$ | \$ | \$ |
| Buildings | 177,676 | - | (32,903) | - | (5,273) | 139,500 |
| Building Improvements | 31,584 | 162,682 | - | - | (6,785) | 187,481 |
| Furniture and Equipment | 24,416 | - | - | - | (4,208) | 20,208 |
| Information and Communication Technology | 12,772 | 729 | - | - | (3,101) | 10,400 |
| Leased Assets | 28,002 | 6,123 | - | (3) | (13,927) | 20,195 |
| Library Resources | 18,751 | 3,619 | - | (2,824) | (2,443) | 17,103 |
| Balance at 31 December 2020 | 293,201 | 173,153 | (32,903) | (2,827) | (35,737) | 394,887 |

The net carrying value of equipment held under a finance lease is \$20,195 (2019: \$27,999)

| | Cost or Valuation | Accumulated Depreciation | Net Book Value |
|--|----------------------|-----------------------------|-------------------|
| 2020 | \$ | \$ | \$ |
| Buildings | 218,152 | (78,652) | 139,500 |
| Building Improvements | 357,588 | (170,107) | 187,481 |
| Furniture and Equipment | 116,108 | (95,900) | 20,208 |
| Information and Communication Technology | 139,466 | (129,066) | 10,400 |
| Leased Assets | 58,725 | (38,530) | 20,195 |
| Library Resources | 60,267 | (43,164) | 17,103 |
| Balance at 31 December 2020 | 950,306 | (555,419) | 394,887 |

| | Opening Balance (NBV) | Additions | Disposals | Impairment | Depreciation | Total (NBV) |
|---|--------------------------|---------------|-----------|----------------|-----------------|----------------|
| 2019 | \$ | \$ | \$ | \$ | \$ | \$ |
| Buildings | 184,274 | - | - | - | (6,598) | 177,676 |
| Building Improvements | 35,457 | 3,268 | - | - | (7,141) | 31,584 |
| Furniture and Equipment | 27,358 | 1,547 | - | - | (4,489) | 24,416 |
| Information and Communication Technology | 17,581 | 677 | - | (1,636) | (3,850) | 12,772 |
| Leased Assets | 37,371 | 5,827 | - | - | (15,196) | 28,002 |
| Library Resources | 18,940 | 2,730 | - | (240) | (2,679) | 18,751 |
| Balance at 31 December 2019 | 320,981 | 14,049 | - | (1,876) | (39,953) | 293,201 |

| | Cost or Valuation | Accumulated Depreciation | Net Book Value |
|--|----------------------|-----------------------------|-------------------|
| | \$ | \$ | \$ |
| 2019 | | | |
| Buildings | 287,508 | (109,832) | 177,676 |
| Building Improvements | 195,464 | (163,880) | 31,584 |
| Furniture and Equipment | 116,108 | (91,692) | 24,416 |
| Information and Communication Technology | 138,736 | (125,965) | 12,772 |
| Leased Assets | 62,782 | (34,780) | 28,002 |
| Library Resources | 60,733 | (41,982) | 18,751 |
| Balance at 31 December 2019 | 861,331 | (568,131) | 293,201 |

12. Accounts Payable

| | 2020 Actual \$ | 2020 Budget (Unaudited) \$ | 2019 Actual \$ |
|---------------------------------------|----------------------|-------------------------------------|----------------------|
| Operating Creditors | 25,894 | 17,162 | 17,162 |
| Accruals | 5,576 | - | - |
| Banking Staffing Overuse | 4,740 | 4,740 | 4,740 |
| Employee Entitlements - Salaries | 61,590 | 50,094 | 50,094 |
| Employee Entitlements - Leave Accrual | 3,223 | 1,795 | 1,795 |
| | 101,023 | 73,791 | 73,791 |
| Payables for Exchange Transactions | 101,023 | 73,791 | 73,791 |
| | 101,023 | 73,791 | 73,791 |

The carrying value of payables approximates their fair value.

13. Revenue Received in Advance

| | 2020 Actual \$ | 2020 Budget (Unaudited) \$ | 2019 Actual \$ |
|-------|----------------------|-------------------------------------|----------------------|
| Other | - | 126,732 | 126,732 |
| | - | 126,732 | 126,732 |

14. Provision for Cyclical Maintenance

| | 2020 Actual \$ | 2020 Budget (Unaudited) \$ | 2019 Actual \$ |
|---|----------------------|-------------------------------------|----------------------|
| Provision at the Start of the Year | 26,974 | 26,974 | 23,903 |
| Increase/ (decrease) to the Provision During the Year | 3,014 | - | 3,071 |
| Adjustment to the Provision | (19,742) | - | - |
| Provision at the End of the Year | 10,246 | 26,974 | 26,974 |
| Cyclical Maintenance - Current | 9,166 | 7,560 | 7,560 |
| Cyclical Maintenance - Term | 1,080 | 19,414 | 19,414 |
| | 10,246 | 26,974 | 26,974 |

15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

| | 2020 Actual \$ | 2020 Budget (Unaudited) \$ | 2019 Actual \$ |
|--|----------------------|-------------------------------------|----------------------|
| No Later than One Year | 18,661 | 20,514 | 20,514 |
| Later than One Year and no Later than Five Years | 12,103 | 23,991 | 23,991 |
| | <u>30,764</u> | <u>44,505</u> | <u>44,505</u> |

16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

| | 2020 | Opening Balances \$ | Receipts from MoE \$ | Payments \$ | BOT Contributions \$ | Closing Balances \$ |
|---------------------------|--------------------|---------------------------|----------------------------|-----------------|----------------------------|---------------------------|
| School Rebuild | <i>completed</i> | 17,448 | 8,432 | (25,880) | - | - |
| Pool Upgrade | <i>completed</i> | (5,401) | 5,401 | - | - | - |
| Emergency Repairs Pipes | <i>in progress</i> | - | - | (7,947) | - | (7,947) |
| Burst Solenoid - Block 10 | <i>completed</i> | - | 12,843 | (12,843) | - | - |
| Totals | | <u>12,047</u> | <u>26,676</u> | <u>(46,670)</u> | <u>-</u> | <u>(7,947)</u> |

Represented by:

Funds Due from the Ministry of Education

7,947

(7,947)

| | 2019 | Opening Balances \$ | Receipts from MoE \$ | Payments \$ | BOT Contributions \$ | Closing Balances \$ |
|-------------------|--------------------|---------------------------|----------------------------|-----------------|----------------------------|---------------------------|
| School Rebuild | <i>in progress</i> | - | 20,093 | (2,645) | - | 17,448 |
| Pool Upgrade | <i>in progress</i> | - | 48,612 | (57,281) | 3,268 | (5,401) |
| Library Flood | <i>completed</i> | - | 4,983 | (4,983) | - | - |
| Boiler Room Flood | <i>completed</i> | - | 4,424 | (4,424) | - | - |
| Door Repairs | <i>completed</i> | - | 6,041 | (6,041) | - | - |
| Totals | | <u>-</u> | <u>84,153</u> | <u>(75,374)</u> | <u>3,268</u> | <u>12,047</u> |

17. Funds Held on Behalf of SO Principals Cluster

Clutha Valley School is the lead school and holds funds on behalf of the cluster, a group of schools funded by the Ministry.

| | 2020 Actual \$ | 2020 Budget \$ | 2019 Actual \$ |
|--|----------------------|----------------------|----------------------|
| Funds Held at Beginning of the Year | 6,489 | 6,489 | 7,015 |
| Funds Received from Community Trust of Otago | 149,000 | - | - |
| Funds Received from MoE | 945 | - | - |
| Funds Spent on Behalf of the Cluster | (31,111) | - | (526) |
| Funds Held at Year End | <u>125,323</u> | <u>6,489</u> | <u>6,489</u> |

These assets and liabilities form part of the school's assets and liabilities and are presented on the school's statement of financial position.

Current Assets

| | | | |
|---------------|----------------|--------------|--------------|
| Cash at bank | 125,323 | 3,300 | 3,300 |
| Equity | 125,323 | 3,300 | 3,300 |

18. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

19. Remuneration*Key management personnel compensation*

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

| | 2020 Actual \$ | 2019 Actual \$ |
|---|-------------------------------|-------------------------------|
| <i>Board Members</i> | | |
| Remuneration | 4,400 | 4,510 |
| Full-time equivalent members | 0.18 | 0.25 |
| <i>Leadership Team</i> | | |
| Remuneration | 338,819 | 331,014 |
| Full-time equivalent members | 3 | 3 |
| Total key management personnel remuneration | 343,219 | 335,524 |
| Total full-time equivalent personnel | 3.18 | 3.25 |

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

| | 2020 Actual \$000 | 2019 Actual \$000 |
|--|----------------------------------|----------------------------------|
| Salaries and Other Short-term Employee Benefits: | | |
| Salary and Other Payments | 140-150 | 120-130 |
| Benefits and Other Emoluments | 4-5 | 3-4 |

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

| Remuneration \$000 | 2020 FTE Number | 2019 FTE Number |
|-------------------------------|----------------------------|----------------------------|
| 100-110 | 1.00 | 2.00 |
| 110-120 | 0.00 | 0.00 |
| | 1.00 | 2.00 |

The disclosure for 'Other Employees' does not include remuneration of the Principal.

20. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

| | 2020 Actual | 2019 Actual |
|------------------|----------------|----------------|
| Total | - | - |
| Number of People | - | - |

21. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2020 (Contingent liabilities and assets at 31 December 2019: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. The current phase of this review is to design potential solutions for any compliance breaches discovered in the initial phase of the Programme. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2020, a contingent liability for the school may exist.

22. Commitments

(a) Capital Commitments

As at 31 December 2020 the Board has entered into contract agreements for capital works as follows:

(a) As agent for the Ministry, the Board is tasked with rebuilding most of the School buildings. This project is to be fully funded by the Ministry. As at 31 December 2020 no specific contract has been entered into, but \$20,093 has been received of which \$23,798 has been spent on the project to date. This project has been approved by the Ministry.

(Capital commitments at 31 December 2019: \$270,571)

(b) Operating Commitments

As at 31 December 2020 the Board has entered into the following contracts:

(a) operating lease of iPads, Chromebooks and the service portion of the photocopier;

| | 2020 Actual \$ | 2019 Actual \$ |
|--|----------------------|----------------------|
| No later than One Year | 4,285 | 5,814 |
| Later than One Year and No Later than Five Years | 2,648 | 6,663 |
| | <u>6,933</u> | <u>12,477</u> |

23. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

| | 2020 Actual \$ | 2020 Budget (Unaudited) \$ | 2019 Actual \$ |
|---|----------------------|-------------------------------------|----------------------|
| Cash and Cash Equivalents | 245,343 | 119,718 | 138,096 |
| Receivables | 60,359 | 43,860 | 43,860 |
| Investments - Term Deposits | 100,280 | 67,765 | 97,765 |
| Total Financial assets measured at amortised cost | <u>405,982</u> | <u>231,343</u> | <u>279,721</u> |

Financial liabilities measured at amortised cost

| | | | |
|--|----------------|----------------|----------------|
| Payables | 101,023 | 73,791 | 73,791 |
| Finance Leases | 21,259 | 29,610 | 29,609 |
| Total Financial Liabilities Measured at Amortised Cost | <u>122,282</u> | <u>103,401</u> | <u>103,400</u> |

25. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

26. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.



Analysis of Variance Reporting 2020

| | | | |
|-----------------------|---|-----------------------|------|
| School Name: | Clutha Valley School | School Number: | 3724 |
| Strategic Aim: | <i>Clutha Valley Board of Trustees and staff are committed to ensuring children participate in a <u>journey</u> that allows them to <u>achieve and progress</u> to the best of their ability.</i> | | |
| Annual Aim: | For all students to make progress and achieve across the curriculum. Annual Objective 1: To lift achievement in writing for all students. | | |
| Target: | <p>Target 1: Target 1: (Based on 101 students enrolled at Clutha Valley Primary School at the start of 2020.)</p> <ul style="list-style-type: none"> • For 80% (81/101) of students to be working within the expected curriculum level in writing by the end of 2020. This means moving 10/30 (30%) of the students who are BELOW or WELL BELOW the expected curriculum level in writing to AT or ABOVE by the end of the year. • While overall there is no gender difference in achievement in writing across the school, 6/9 (67%) of the students who are BELOW or WELL BELOW the expected curriculum level in writing in Year 8 (2020) are boys. We aim to move 3/6 (50%) of the Year 8 boys who are BELOW or WELL BELOW the expected curriculum level to AT or ABOVE. | | |

Baseline Data:**LONGITUDINAL DATA**

| | END OF 2015 (NS) | END OF 2016 (NS) | END OF 2017 (NS) | END OF 2018 (Curriculum Levels) | END OF 2019 (Curriculum Levels) |
|---|------------------|------------------|------------------|------------------------------------|------------------------------------|
| PERCENTAGE OF STUDENTS AT OR ABOVE | 62% | 59% | 63% | 72% | 72% |

Data over the years indicates the need to continue a focus on lifting achievement in Writing. The annual target in 2018 was writing where a significant lift in achievement was evident. While there was no improvement in the percentage of students who were achieving AT or ABOVE the expected curriculum level in 2019, the progress made in 2018 has been maintained.

WHOLE SCHOOL DATA PER YEAR GROUP END OF 2019

| OTJ | End of Year 1 | End of Year 2 | End of Year 3 | End of Year 4 | End of Year 5 | End of Year 6 | End of Year 7 | End of Year 8 | Totals |
|-------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|---------------|
| Above | 2 (8%) | | 4 (25%) | | 3 (21.43%) | 3 (37.5%) | 6 (35.29%) | 2 (16.67%) | 20 |
| At | 16 (64%) | 7 (87.5%) | 8 (50%) | 10 (62.5%) | 7 (50%) | 4 (50%) | 2 (11.76%) | 9 (75%) | 63 |
| Below | 7 (28%) | 1 (12.5%) | 4 (25%) | 6 (37.5%) | 4 (28.57%) | | 8 (47.06%) | 1 (8.33%) | 31 |
| Well Below | | | | | | 1 (12.5%) | 1 (5.88%) | | 2 |
| | 25 | 8 | 16 | 16 | 14 | 8 | 17 | 12 | 116 |

At the end of 2019 data indicated that (83/116) 72% of students were AT or ABOVE the curriculum level in writing. (13/14) 93% of Māori students were achieving AT or ABOVE the curriculum level in writing. (51/73) 70% of European and (9/11) 82% of Asian student were achieving AT or ABOVE the curriculum level in writing.

In total (33/116) 28% of students were BELOW or WELL BELOW the expected curriculum level for writing. The 2018 Year 7 group of students are of most concern.

BELOW AND WELL BELOW FOR GIRLS AND BOYS PER YEAR GROUP - END OF 2019

| OTJ | End of Year 1 | End of Year 2 | End of Year 3 | End of Year 4 | End of Year 5 | End of Year 6 | End of Year 7 | End of Year 8 | TOTAL BELOW OR WELL BELOW | TOTAL STUDENTS (GENDER) |
|--------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------------------------|-------------------------------|
| GIRLS | 4 (36.36%) | 1 (33.33%) | 3 (25%) | 3 (30%) | 1 (14.29%) | | 3 (42.86%) | 1 (20%) | 16 | 58 |
| BOYS | 3 (21.43 %) | | 1 (25%) | 3 (50%) | 3 (42.86%) | 1 (20% %) | 6 (60%) | | 17 | 58 |

A Big River Kāhui Ako achievement challenge has been to improve boys' writing. As there is little gender difference between the number of students AT or ABOVE the expected curriculum level in writing, we have a hunch that overall our students are engaged as writers but surface features such as spelling may be inhibiting the progress of all students. There is a group of boys at Year 7 who are of concern.

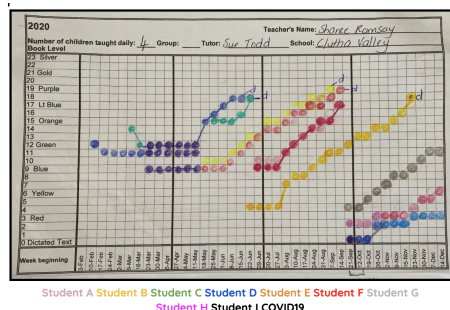
| Actions <i>What did we do?</i> | Outcomes <i>What happened?</i> | Reasons for the variance <i>Why did it happen?</i> | Evaluation <i>Where to next?</i> |
|--|---|--|--|
| <ul style="list-style-type: none"> Data in writing was reviewed and analysed at the beginning of the year to identify target students and their needs. At staff and team meetings the progress and achievement of target students was discussed and monitored. Target students were identified in writing and teachers carried out 'Teaching as Inquiry' projects. The Big River Kāhui Ako coaching model was utilised within the school to help | <p>The percentage of students AT or ABOVE the expected curriculum level moved to (85/124) 69% at the end of 2020, This was below that of 2018 and 2019, where 72% of the students were AT or ABOVE the expected curriculum level. The target of 80% of students to be working within the expected curriculum level in writing by the end of 2020 was not met.</p> <p>By the end of 2020 there were 103 students from the end of year 2019 cohort of students still enrolled at Clutha Valley School. It is important to note that 74% (76/103) of these students were AT or ABOVE the expected curriculum level in reading. Using this cohort of students this shows a slight improvement in achievement in writing from one year to another.</p> <p>Of the original cohort of six Year 8 boys BELOW or WELL BELOW the expected curriculum level, five (83%) of them moved to AT or ABOVE the</p> | <p>Interruptions through COVID-19 had a significant impact on the ability to maintain the momentum in progressing the targets forward.</p> <p>Staff changes throughout the year were a challenge. Finding a staff member to fill a maternity leave vacancy proved difficult. A reshuffling of staff occurred and extra part time staff were employed. While the changes were managed well, there was a period of adjustment for teachers and students.</p> <p>Some teachers as part of their "Teaching as Inquiry" investigated ways of enhancing spelling programmes as a way of accelerating progress in literacy.</p> | <p>As the number of students with additional needs grows, it is becoming increasingly important that a range of strategies to support these learners continues to be trialled and implemented.</p> <p>It is apparent that students transitioning to the school who require extra support need to continue to be identified quickly so they can be given the necessary support.</p> |

enhance teacher practice for those teachers focusing on Writing.

- Hero was used as a tool for tracking and sharing student progress.
- Students are more able to talk about their learning using the Hero goal progressions to identify where they are at with their learning, and their next learning steps.
- A report on the progress being made was reported to the Board of Trustees mid year.
- The Board committed to training a staff member in Reading Recovery.
- Regular reports were made to the Board on the progress being made with Reading Recovery.
- Final end of year data was analysed and next steps identified.

expected curriculum level. The target to move 3/6 (50%) of the Year 8 boys who are BELOW or WELL BELOW the expected curriculum level to AT or ABOVE was met.

The school's commitment to Reading Recovery accelerated achievement of students identified as needing extra literacy support after one year at school.



The progress in reading (as indicated above) was also reflected in the students' writing.

(13/15) 87% of Māori students were achieving AT or ABOVE the expected curriculum level at the end of 2020. This is still a pleasing result, indicating our Māori students continue to achieve well in writing.

The Asian students continue to achieve well in writing with (9/11) 82% of the students achieving AT or ABOVE at the end of 2019.

There were the same number of females as males represented in the 2020 data. However, most significant and need of monitoring is the gender difference. 38/62 (61%) of males are achieving AT or ABOVE the expected curriculum level in writing in comparison with 47/62 (76%) of females.

Liz Kane's 'The Code' was trialled by some teachers. The work of Yolanda Soryl was also utilised to support students struggling in literacy.

Students moving during a year of Covid interruptions. especially those with additional needs required extra support to settle to learning.

Planning for next year:

Focuses for 2021

- Utilising the new three-tier approach known as 'Reading Recovery and Early Literacy Support' to enable a broader range of children to have access to literacy support. This will require the commitment to the ongoing training of our newly trained Reading Recovery Teacher.
- Professional development to support Structured Literacy Programmes e.g Liz Kane's 'The Code', Yolanda Soryl work and Learning Matters (iDeaL approach).
- Use collaborative inquiry to guide teaching and learning in structured literacy.
- Incorporate Ready to Read Phonics Plus approaches into teacher practice alongside existing literacy programmes.
- Continuation and extension of in-class interventions across the school.
- Investigation of the Learning Progressions Framework to help refine existing practices to assist with the planning, teaching and assessment of literacy.

Clutha Valley School

Kiwisport

For the Year ended 31 December 2020

Kiwisport is a Government funding initiative to support student participation in organised sport. In 2020, the school received total Kiwisport funding of \$1,810. The funding was spent on a South Otago District Sports Activator (\$1,506) and transport to a cricket tournament (\$304). The number of students participating in organised sport decreased from 75% to 69%. (2019, \$1,466 spent on a South Otago District Sports Activator and \$170 on transport to a Hockey tournament. The number of students participating in organised sport decreased from 78% to 75%).

INDEPENDENT AUDITOR'S REPORT

TO THE READERS OF CLUTHA VALLEY SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

The Auditor-General is the auditor of Clutha Valley School (the School). The Auditor-General has appointed me, Aaron Higham, using the staff and resources of BDO Invercargill, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 18, that comprise the statement of financial position as at 31 December 2020, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2020; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector - Public Benefit Entity Standards, Reduced Disclosure Regime.

Our audit was completed on 30 July 2021. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board for the financial statements

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.

- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board is responsible for the other information. The other information comprises the information included on the title page and pages 19 to 24, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1: International Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Aaron Higham
BDO Invercargill
On behalf of the Auditor-General
Invercargill, New Zealand